

BAC Arts In Education (AIE) Performing Group/Artist Application Instructions

Refer to these application instructions and the online selection criteria before beginning your application. We highly recommend that you compose your answers offline and copy/paste them into the online form so that you have your work backed up if there is a technical issue. Please note, the online form will not accept formatting such as bulleted lists or boldface or italics. Composing your answers in a basic text editing program (such as Notepad or Text Editor) instead of from a word processing program (like Word or Pages) will avoid this issue. Questions with an asterisk * on the online form are required.

ARTIST/GROUP FISCAL INFORMATION

1. **Does your group/organization have a 501(c)(3) tax-exempt status on file with the U.S. Internal Revenue Service (IRS)?** Select Yes or No
2. **If hired, does your group/organization have the ability to provide a Certificate of Liability Insurance of \$1,000,000 listing BAC as additionally insured?** Select Yes or No
3. **Does your group/organization pay workers' compensation insurance?** Select Yes or No

***NOTE:** For Artists/Groups that answer "No" to one or more questions above, each individual artist in the group must provide proof of eligibility to work in the United States. It is the responsibility of the main contact to inform BAC of artist turn over within the group and to ensure that all artists have up-to-date paperwork. **If you answered "No" to one or more of the above questions, you will skip question #4.**

4. **Organization Mission Statement** (2000 characters max)

CONTACT INFORMATION

5. **Artist/Group Name**
6. **Main Contact First Name**
7. **Main Contact Last Name**
8. **Phone Number**
9. **Email Address**
10. **Website (optional)**
11. **Main Contact Resume:** Upload main contact's most relevant resume here. Acceptable file formats are Word or PDF. *Note: Uploaded documents may not be visible on the form. The name of each file that is successfully uploaded will appear in its place.*

PERFORMANCE INFORMATION

12. **Performance Type (check all that apply):** Dance, Music, Theater, Puppetry, Other
13. **Artist/Group Bio** (2500 characters max)
14. **Performance Description** (500 characters max)
15. **Time Length Per Performance** (minutes)
16. **Appropriate Age Groups (check all that apply):** Elementary (5-11 year olds), Middle School (11-13 year olds), High School (13-18 year olds), Seniors (65+), Community Groups (Mixed)
17. **Least Number Of Artists:** What is the fewest number of artists available for a performance?
18. **Most Number Of Artists:** What is the largest number of artists available for a performance?



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- 19. Upcoming Performances** (2000 characters max): Please provide dates, times, and locations of any performances that BAC AIE staff would be welcome to attend.
- 20. Work Samples/Press:** Please provide samples of your work, press samples, and/or documentation of presentations in the schools. Upload up to three digital images of work that you would like to submit for consideration. Label your image files last_name_title.jpg. We only accept jpg files at 72dpi. Maximum files size = 100KB.
- 21. Additional Information:** You may direct us to any additional work samples, press or upcoming performances (YouTube, Vimeo, Flickr, etc) by submitting links here.
- 22. Professional References:** Please provide the names, email addresses and phone numbers of three professional references who can attest to your or your group's work with youth.
- 23. Is this your first time applying to be a BAC AIE Performing Group?** Select Yes or No
If no, please explain: describe your application or work history with BAC.

You may submit slides, CDs, DVDs or additional hard application materials via US Mail to the attention of:

Kathleen A. Christie, BAC Arts in Education Director
55 Washington Street, Suite 218
Brooklyn, NY 11201

Please indicate "Your Name/Performing Artist Application" on the package.

Feel free to call Brooklyn Arts Council at (718) 625-0080 if you have any questions regarding this form or our selection process.

Please do not hit the submit button at the bottom of the form more than once. It will generate duplicate forms.